

Pi's Electronic Governance Service - in a nutshell

For Pensions - Incorporating the ETB® and Trustee Workspace™

Overview

Designed, offered and continually developed by specialist pension scheme consultants, Pi's Electronic Governance Service - for Pensions comprises two main solutions. The ETB® supplies a proven, secure extranet, tailored to help trustees and pensions departments manage their pension scheme business, thereby easing the burden of daily governance issues surrounding occupational pension schemes. Trustee Workspace™ is a specialist online collaboration tool and further helps trustees meet their regulatory requirements by providing an independent online forum for trustee business, completely separate from the systems of sponsoring employers. It can be operated in tandem with ETB® or as a standalone solution.

Seven reasons to use Pi's Electronic Governance Service

1. **One stop document and knowledge store** – Store your entire key trustee documents in one place and access a pensions knowledge database for your scheme at the touch of a button. Storing key pension documents and information in an orderly and accessible manner helps you to ensure your scheme is well governed and puts the Pensions Regulator's conversance requirements firmly within the grasp of your trustees.
2. **Multiple uses** – Adapt your ETB® for use as a virtual data room for specific projects, for example when you are reviewing providers and want to share key documents, or perhaps if you are entering merger and acquisition territory. The service can be extended for wider benefits or HR documentation. Once established, the potential is endless – indeed many clients use Pi's Trustee Workspace™ as the foundation for trustee training, for disaster recovery in a secure environment.
3. **Shared and secure access** – Share documents with trustees, your Company and your professional advisers rather than using email traffic, which is often open to other prying eyes. Many clients use the service to issue meeting packs and access is restricted to different groups of people by use of secure user passwords.
4. **Independence** – By housing all of your key pension documents independently from your administrator/pension consultant/employer, you give yourself flexibility should you ever wish to change providers. The Pensions Regulator recommends that trustees are familiar with any contract that they enter into with providers. These are therefore key documents for sharing with trustees via our service or similar. Providers are happy to share their contracts with Pi, as we do not provide the same services as them.
5. **Simple to use and saves time** – The service is extremely user friendly, moreso than similar services we have seen around. You can search across the whole of the database or just drill down to specific sections. Its simplicity will encourage trustees and advisers to access pension scheme information online, bringing about savings in time and involvement of others.
6. **Optional / standalone real time document and project plan intervention and delivery** – Users can review and contribute to online discussions and update project timelines on a real time basis. They can easily prepare for meetings, contributing paperwork if appropriate and engage in the drafting stages of minutes, reviewing the contributions of others, raising queries, adding commentary and generally building on revisions already made. The speed and self sufficiency offered by these facilities will enable trustees to be as engaged as they wish.
7. **Tailored to your needs and budget friendly** – Because we are, at heart, a consultancy firm we understand the importance of asking you the right questions to uncover your true needs. Once known, we will agree a budget that can be tailored to the level of service you need.



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Who uses Pi's Electronic Governance Service?

Electronic governance is appropriate for all sizes and complexities of scheme. The range of clients using our service includes large household names and smaller organisations.

Examples of current subscribers include:

High Commission of Canada	Hyde Housing Association	Marley RHM
Centrica	IBP	Solvay
Cyril Sweett Ltd	ICI	Services Sound & Vision Corporation
General Dental Council	Lloyds TSB	Veolia
Honda	Jacques Vert	Yell

What our clients say

"Pi left us with very few questions in regard to the best way of delivering the ETB® to our trustee boards, having covered all angles. They have provided a seamless delivery and gone the extra distance to meet all our needs. I would have no hesitation in recommending Pi to any of their future ETB® prospects." *Group Pensions Director*

"When I was lucky enough to take up the position of Pensions Adviser, I found that all the documentation I would ever need is stored on the ETB®, so it was really easy for me to find, read and be able to catch up with historical issues of the Scheme. You can't always depend on everyone else to have this information to hand when you need it, but with the ETB®, you don't need to, it's just a password away." *Pension Adviser*

Pi's Approach to Data Security and Reliability:

Your data is safe:

- Our systems are hosted in a secure location, outside of London, providing high levels of physical security for the computers
- Our servers employ systems used by banks and major financial institutions in the UK

Not just safe but reliably accessible:

- Servers use a managed firewall solution thereby controlling and monitoring traffic so that security is high and 'uptime' is 99.9%
- Backups are performed daily and are stored in a secure remote location. If the servers suffer a catastrophic failure, the service can be restored within 24 hours

Pi's Approach to Data Access:

You decide who accesses the system:

- Access via username/password authentication unique to each user – these are supplied directly and confidentially to the user by Pi.
- The initial password may be changed by the user to one of their choosing
- On your authority, users can be given different levels of access according to their role

We control who accesses the system:

- Authorised Pi system administrators are issued digital identification certificates and passwords thereby controlling administrative access to the system

Peace of mind from Pi Consulting

Pi Consulting offers the benefits of an ongoing professional consultancy service, not simply a piece of software. This includes dedicated and practical project management to establish both the service and meet your changing needs and user requirements on an ongoing basis. The service is geared towards the broad perspectives of trustees and those involved in scheme governance rather than focussing on specific areas as offered by some administrators, lawyers and investment consultants. You can take comfort from using an IT solution that has been built by pension professionals who are familiar with the nuances of applying sound pension scheme management practices. Don't sign your trustees up to another complex IT package that they won't use, when a simple, fast, intuitive and cost effective solution is available from us.

What Next?

If you would like to learn more about Pi's Electronic Governance Service - for Pensions (comprising ETB® and Trustee Workspace™), please contact Anne Lechley on 020 8410 3448 or email al@piconsulting.co.uk, whereupon we will be delighted to establish your requirements and arrange a demonstration.

